

**AGREEMENT FOR STUDYING  
AT THE ŚWIĘTOKRZYSKA SZKOŁA WYŻSZA IN KIELCE (ŚWIĘTOKRZYSKA  
UNIVERSITY OF APPLIED SCIENCES IN KIELCE)**

concluded in Kielce on ..... between:

Świętokrzyska Szkoła Wyższa in Kielce, ul. Duża 21, 25-304 Kielce

represented by Rector.....,

hereinafter referred to as the "University"

and

Mr./Ms. .... PESEL:

..... residing in .....

holder of an ID card (series, number)..... issued by

hereinafter referred to as the "Student", with the following extent:

§ 1

Świętokrzyska Szkoła Wyższa in Kielce is entered in the register of non-public universities under number 272, and was established on the basis of the Act of 20<sup>th</sup> July 2018 - Law on Higher Education and Science ( Journal of Laws 2018, item 1668, as amended).

§ 2

The student declares that he is applying for admission to **full-time, part-time studies\***, at the specialization:

- **pedagogy, majoring at: social rehabilitation, protective-educational pedagogy, early support of child development\***

- **social work - majoring at - family assistant; street worker; disabled person assistant\***

§ 3

1. The specialization of **pedagogy - all specialization paths; social work - all specialization paths** practical profile will be launched when the recruitment reaches the limit of 15 people for full-time studies and 15 people for part-time studies. The selection of the specialization path takes place after the first year of study.

2. The academic year starts on October 1 and ends on September 30 and is divided into two semesters of 15 weeks each.
3. Studies at the university last 3 years, this is 6 semesters, and end with the defence of a diploma thesis. The graduate obtains the title of Bachelor.

#### § 4

1. Studies at the Świętokrzyska Szkoła Wyższa in Kielce are payable both in full-time and part-time mode of studies.
2. The tuition fee shall be paid once in advance or in 10 monthly instalments (according to the Student's written declaration).
3. **The fee for the entire year of study in the academic year ....., hereinafter referred to as the tuition fee, is:**
  - **Pedagogy: all specialization paths - full-time studies PLN ..... payable once or in 10 monthly instalments,**
  - **Pedagogy: all specialization paths - part-time studies PLN ..... payable once or in 10 monthly instalments,**
  - **social work: all specialization paths - full-time studies PLN ..... payable once or payable in 10 monthly instalments,**
  - **social work: all specialization paths - part-time studies PLN ..... - payable once or in 10 monthly instalments,**
4. The student shall bear additional fees set by the University for: resumption of studies, conditional entry, duplicate of the student card, repetition of the subject, untimely submission of the student record book to the University Dean's Office. The amount of the above-mentioned fees is determined by the Chancellor of the University by way of an order, which is published on the University website.
5. The University does not bear the costs related to professional practice by students.

#### § 5

1. During the recruitment procedure, the student shall pay the recruitment fee amounting to **20 Euro**, which is non-refundable.
2. The student shall pay a one-time entry fee in the amount of **100 Euro**

3. Admission to studies depends on meeting the eligibility criteria, conditions specified by the University, signing the agreement, providing the required documents and paying the one-time fee specified in § 5 points 1 and 2.
4. The entry fee is refundable in the event of failure to qualify for studies or failure to launch a field of study by the University.
5. Failure to start studies due to the fault of the Student does not constitute the basis for a refund of the entry fee.
6. **The Student undertakes to pay the tuition fee in advance by the 10th day of each month, according to the schedule specified in the order of the Chancellor of the University, excluding the first instalment, which is payable within the period specified in section 6 above.**
7. For delays in payment of instalments, the University has the right to charge interest for delay in the amount of maximum interest within the meaning of Art. 359 § 2<sup>1</sup> of the Civil Code, calculated for each day of delay.
8. Any changes in the amount and rules of payment of tuition fees and additional fees referred to in § 4 sec. 3 and 4 shall be made in the form of an order of the Chancellor of the University, on the basis of which an annex to this Agreement is drawn up.

#### § 6

If the delay in payment of tuition fees or additional fees exceeds two months, the University has the right to exclude the Student from the list of students.

#### § 7

The Student declares that:

1. before signing this agreement, he/she got acquainted with its content and with the amount and rules of charging fees for educational services applicable at the University;
2. has become acquainted with the provisions of the Study Regulations, the Statute of the University and the ordinances, regulations and instructions in force at the University and undertakes to comply with the provisions of all the above-mentioned documents;
3. undertakes to insure against the consequences of accidents in connection with the studies in course, throughout the period of study;

4. consents to the use of his/hers image in accordance with the Act of February 4, 1994 (consolidated text: Journal of Laws of 2018, item 1191) on copyright and related rights for the duration of the agreement, and then until the consent is revoked. Withdrawal of consent shall be made in writing.

## § 8

1. This Agreement is concluded for the duration of studies at a given educational level.
2. The Agreement is terminated on:
  - a) graduation;
  - b) the Student submits a written resignation from studies;
  - c) valid removal from the list of students.
3. The Student's resignation from the studies at the University shall be effected by the Student's effective submission of a written statement on resignation from studies to the Dean's Office.
4. If the Student submits a written resignation from the studies or the Student is legally excluded from the list of students (in these cases, the Student loses the status of student), this Agreement is terminated without the need to submit additional declarations of will of the parties in this respect, subject to the provisions of sections 5 - 8 of this paragraph.
5. In the event of losing the status of student referred to in section 4, the Student is obliged to pay the tuition fee and any additional fees due for the period when he/she was entitled to the status of Student, subject to the provisions of section 7 of this paragraph.
6. In the cases referred to in section 4, a Student who has lost the status of student at least one month before the commencement of classes (reunion) in a given semester shall receive a refund of the tuition fee paid for the unstarted semester.
7. In the cases referred to in section 4, a Student who lost the status of Student less than a month before the start of classes (reunion) or after the start of classes (reunion) in a given semester, is obliged to pay the tuition fee and any additional fees due for the period until the end of the semester that has started.
8. If the Student changes the form of part-time studies to full-time studies, the Student is obliged to pay the tuition fee for the period until the end of full-time studies. The fee for the

University, referred to in the previous sentence, will be determined in proportion to the period of study by the Student in the form of part-time studies in a given semester.

#### § 9

In the event of not taking up studies, exclusion from the list of students or resigning from the studies at the University, the Student undertakes to collect the documents from the University Dean's Office within 30 days from the date of losing the status of student, after settling all financial liabilities. The student confirms the receipt of the documents after having correctly filled in, signed and passed the clearance slip.

#### § 10

1. In the event of initiation of the liquidation procedure of the University or in the event of a decrease in the number of students in a given educational cycle in the particular field/specialization referred to in § 1 of this Agreement, below the number guaranteeing financing of studies from the state budget, the University will make efforts to enable students completing their studies. In order to enable the completion of studies, the University reserves the right to introduce changes in education, including in particular: changing the curriculum or modifying the education process.
2. In the case referred to in section 1, the Student has the right to withdraw from the agreement.

#### § 11

The student undertakes to notify the University in writing of any change in his personal data, place of residence, correspondence address and current telephone number. In the case of failure to meet this obligation, the correspondence sent to the last address provided shall be deemed delivered.

#### § 12

In matters not covered by this Agreement, the provisions of the Act of 20<sup>th</sup> July 2018 - Law on Higher Education and Science, internal regulations of the University, in particular the Study Regulations, the Statute of the University, as well as the orders, regulations and instructions in force at the University, shall apply, and to the extent not regulated in these documents, the provisions of the Civil Code.

§13

Any disputes that may arise as a result of the implementation of this agreement shall be settled by the court competent for the seat of the University.

§ 14

This contract has been drawn up in two identical copies, one copy for each of the parties.

§ 15

1. The student declares that he consents to the processing of his personal data by the Świętokrzyska Szkoła Wyższa in Kielce, ul. Duża 21, 25-304 Kielce, for the purposes of the recruitment procedure for the studies.

I give consent

2. The student declares that he/she consents to the processing of his/hers personal data by the Świętokrzyska Szkoła Wyższa in Kielce, ul. Duża 21, 25-304 Kielce for the purpose of future recruitment procedures for studies, organized within the next 5 years, counting from the date of completion of the recruitment process in which the consent is given.

I give consent

3. The student declares that he/she consents to the processing of his/hers personal data by the Świętokrzyska Szkoła Wyższa in Kielce, ul. Duża 21, 25-304 Kielce for the purposes of direct marketing, with application of traditional and electronic means of communication.

I give consent

.....

Student

.....

University

(\*delete as applicable)